



Dear Parents/Carers,

I am writing to update you about the ongoing situation within Whitefriars primary school in light of the new guidance around Coronavirus (COVID-19). As you will have seen on the news, **schools have been instructed to stay open** and operate as normal. We will be following this advice and will of course let you know if the advice or situation changes.

The school is keeping up to date with the latest information share by the government and following all guidance. We would like to share with you the most recent changes to our school day. We have made the decision to make these changes based on the most recent government guidance.

What we will continue doing:

- **Learning everyday as usual**
- **After school clubs (provided by teaching staff)**
- **3 o'clock club**
- **Breakfast club**

What will not happen at the moment, until further notice:

- **School trips** – all current school trips will be postponed until further notice apart from the Gordon Brown trip. We are contacting parents about the Gordon Brown trip today.
- **Parent's Evening** – we will not be holding parents' evenings on Wednesday 25th and Thursday 26th March. Paper copies of reports will be given to pupils to take home. Any pupils currently not attending school will have the reports posted to them.
- **Nursery consultations** – we will not be taking place nursery will be open as normal. Paper copies of reports will be given to pupils to take home. Any pupils currently not attending school will have the reports posted to them
- **Year 6 Easter booster classes** - these classes for selected Year 6 pupils where due to take place during the Easter break, these classes have been cancelled

In order to help protect the school community we will be trying to limit parents coming into the school premises during the day. If parents wish to meet with a member of staff it will be by a phone meeting only. We will need to take the parents contact number and tell them the member of staff will call them back. During this time parents will also not be invited to attend the celebration assemblies on Friday mornings.

We will keep in touch with any updates as the situation develops. If you want to get in touch to share any concerns, please don't hesitate to do so via the main school office. The Department for Education coronavirus helpline is available to answer questions about COVID-19 relating to education and children's social care.

Staff, parents and young people can contact this helpline as follows:

Phone: 0800 046 8687

Opening hours: 8am to 6pm (Monday to Friday)

Email: DfE.coronavirushelpline@education.gov.uk

For regularly updated information on COVID-19: <https://www.gov.uk/coronavirus>

We thank you for your continued support.

Lucy Caswell
Executive Headteacher