



Dear Parents and carers,

As mentioned in our previous guidance we will be closing early on a Friday afternoon to allow our teachers to have preparation and planning time and allow for additional cleaning of the site. Children should be collected at the specified times below. From **Friday 12<sup>th</sup> June** pupils will be collected after lunch so please make sure they bring their packed lunch if you are providing one. If your child has school lunches then one will be provided, as usual, for your child.

Year Group	Drop off	Pick Up
<b>Nursery (3<sup>rd</sup>,4<sup>th</sup>,5<sup>th</sup> June)</b>		
AM Nursery	<u>9.15 AM</u> Please queue on the markings leading to the Children's Centre gate	<u>11.30 AM</u> Please queue on the markings leading to the Children's Centre gate
PM Nursery	<u>12.30 PM</u> Please queue on the markings leading to the Children's Centre gate	<u>2.45 PM</u> Please queue on the markings leading to the Children's Centre gate
<b>Reception (3<sup>rd</sup>,4<sup>th</sup>,5<sup>th</sup> June)</b>		
Dorado Pavo Pictor	<u>9.00 AM</u> Please queue on the markings outside Reception Classrooms	<u>Monday to Thursday - 2.45 PM</u> <b>Friday – 12.15pm</b> Please queue on the markings outside Reception Classrooms
<b>Year 1 (4<sup>th</sup> and 5<sup>th</sup> June)</b>		
Centaurus Cygnus Pegasus	<u>8.45 AM</u> Please queue by the top gate into the main playground and follow markings	<u>Monday to Thursday - 3.00 PM</u> <b>Friday – 12.30pm</b> Please queue by the top gate into the main playground and follow markings
<b>Year 6 (5<sup>th</sup> June)</b> <i>(We would encourage Year 6 children to make their own way onto the school site where possible)</i>		
Andromeda Chamaeleon	<u>8.30 AM</u> Please queue by the car park entrance; all vehicles will be prohibited during dropping off and picking up times.	<u>Monday to Thursday - 2.30 PM</u> <b>Friday – 1.00pm</b> Please queue by the car park entrance; all vehicles will be prohibited during dropping off and picking up times
<b>Key Worker, Vulnerable and EHCP Pupils whose year groups have not yet returned</b>		
Key Worker/Others	<u>8.45 AM</u> Please queue on the markings leading to the Children's Centre gate	<u>Monday to Thursday - 3.00 PM</u> <b>Friday – 1.00pm</b> Please queue on the markings leading to the Children's Centre gate

Please do not hesitate to get in contact via the office email address: [office@whitefriars.harrow.sch.uk](mailto:office@whitefriars.harrow.sch.uk) or by phone if you need any other information.

Thank you again for your continued support,

Yours sincerely,



Ms L Caswell  
Executive Headteacher  
Heathland Whitefriars Federation