



5<sup>th</sup> June 2020

Dear Parents and Carers,

A **big thank you** to all of you for your support and positivity this week as we have gradually started to reopen for some groups of children. This letter tells you about the current arrangements for different groups.

## **Nursery, Reception, Year 1 and Year 6**

We have now re-opened with limited spaces for Nursery, Reception, Year 1 and Year 6. As you know, the current guidance limits classes to 15 children. We have confirmed the number of children in each of these year groups and classes based on the pupils who returned to us this week. If you are the parent of an EHCP pupil, vulnerable pupil or are a key worker and your child is in Nursery, Reception, Year 1 or Year 6 and you wish your child to attend they must attend with their year group.

If your child is in one of these year groups, has not yet come back to school and you would like your child to return to school you will need to:

- Email: [office@whitefriars.harrow.sch.uk](mailto:office@whitefriars.harrow.sch.uk) or call the school office on **020 8427 2080** to let us know that you would like your child to return to school
- Provide full details of your child's name, class and year group

Please note this is a *request* for a full time place at school and we will need to assess the numbers of children and staff so that we can ensure we are adhering to government guidance with our group numbers. Once we have received your request we will get back to you as soon as possible to let you know:

- If we have space to accommodate your child in their year group full time
- A start date for when they will be able to re-join their year group full time
- The class group they will be in and the teaching staff in their group

We are not able to guarantee that your child will be with their usual class teacher or the peers from their usual class.

## **Mixed Key Worker Group (Pupils from Year 2, Year 3, Year 4 and Year 5 ONLY)**

We still have limited, 'emergency' provision available for children of key workers, EHCP pupils and vulnerable pupils in the year groups who have not yet returned to school.

If you would like your child to attend in the key worker group you must also give us notice via email or telephone. We will need to see ID as proof of your Key Worker status, consisting of your current professional ID or a letter from your employer. Unfortunately, we cannot offer your child a place without this. We would request that you email this proof; however, if this is not possible then please call or email our office team so they are able to arrange with you how this can be done.

For details of which employees can be considered 'key workers' at this time, please see <https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

For further information about the partial reopening of schools for some groups please go to <https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>

If you need any more information, please do not come to the school office, but instead contact us by email or telephone.

Thank you again for your continued support,

Yours sincerely,



Ms L Caswell  
Executive Headteacher  
Heathland Whitefriars Federation