

Wednesday 13th July 2022

Dear Parents and Carers,

Re: End of term and start of term arrangements

End of term arrangements – Primary Section

The last day of term for the primary section is **Wednesday 20th July**. Primary section pupils will be dismissed at 2.00pm. AM nursery will finish at 11.50am and PM nursery will finish at 2.00pm.

End of term arrangements – Secondary Section

The last day of term for the secondary section is Thursday 21st July. Secondary section pupils will be dismissed at the following times:

Year 7	11.50am
Year 8	11.40am
Year 9	11.30am
Year 10	11.20am
Year 12	11.00am

Secondary section pupils will be dismissed prior to lunchtime and so will not have lunch in school. Pupils will have the opportunity to purchase baguettes prior to leaving that they will be able to take home. These will be available free of charge for pupils who receive free school meals.

Term dates – 2022-2023

[Please click here](#) for the term dates for next academic year (2022-2023)

Start of term arrangements – Primary Section

Term will start for primary section pupils on Monday 5th September.

Nursery and Reception pupils will receive individual September start dates/times by separate letter.

Start of term arrangements – Secondary Section

Term starts for secondary section pupils on the following dates:

Year 7	Monday 5 th September
Year 8	Tuesday 6 th September
Year 9	Wednesday 7 th September
Year 10	Wednesday 7 th September
Year 11	Thursday 8 th September
Year 12	Thursday 8 th September
Year 13	Thursday 8 th September

Arrival to school

The school gates will open every day at 8.35am. All pupils are required to be in their classrooms by 8.45am.

AM Nursery starts at 8.30am and PM Nursery starts at 12.15pm.

Please see the entrance gates below

	Start of school day	Entrance gate
AM Nursery	8.30am	Nursery entrance
PM Nursery	12.15pm	Nursery entrance
Reception	8.45am	Reception entrance
Year 1	8.45am	Top gate – Whitefriars Avenue
Year 2	8.45am	Top gate – Whitefriars Avenue
Year 3	8.45am	Bottom gate – Whitefriars Avenue
Year 4	8.45am	Bottom gate – Whitefriars Avenue
Year 5	8.45am	Top gate – Whitefriars Avenue
Year 6	8.45am	Top gate – Whitefriars Avenue
Year 7	8.45am	Tudor Road
Year 8	8.45am	Tudor Road
Year 9	8.45am	Tudor Road
Year 10	8.45am	Tudor Road
Year 11	8.45am	Tudor Road
Year 12	8.45am	Tudor Road

Please note and follow the parking restrictions on Whitefriars Avenue and Tudor Road including where vehicles are not allowed to stop. These are designed to ensure pupil safety as they walk to school.

Departure from school

The school day for the primary section finishes at 3.00pm and pupils will be dismissed on the playground (Whitefriars Avenue entrance) at this time.

The school day for the secondary section will finish at 3.10pm and pupils are dismissed from the Tudor Road entrance. Please wait outside the school gate if you are collecting a secondary section pupil.

Breakfast club and Afterschool club

Our Breakfast and Afterschool club provision (primary section) will start on Monday 5th September. Please use ParentPay where you will be able to book places and pay the required fees. The booking system will open on Thursday 1st September. All bookings and cancellations will need to be made by 4pm on Wednesday of the previous school week. Please book as early as possible to avoid disappointment. Fees are payable in advance when the booking is made. Please note that the booking is not confirmed and your child will not be able to attend until payment has been received.

Please complete the registration form and read/sign the terms and conditions prior to your first session. Please contact finance@whitefriars.harrow.sch.uk if you require these forms and please email the completed forms to the same email address.

Equipment

Primary section pupils are provided with equipment to use in school. Parents and carers are also welcome to provide their children with their own labelled pencil case and equipment.

Every day secondary section pupils are required to bring:

- School bag
- Pencil case
- Handwriting pens
- Pencils
- Ruler
- Scientific calculator. Please [click here](#) for a suggestion that would be suitable for all year groups.
- Home learning book (distributed to pupils at the start of term)
- School planner (distributed to pupils at the start of term)
- Knowledge organiser (distributed to pupils at the start of term)
- Reading book

Pupils must not bring equipment to school that is not required in school.

Uniform

Please see below a summary of our school uniform.

It is important that pupils have the correct uniform so that they feel fully part of the Whitefriars community, that they are smart and ready to learn and that they have a sense of belonging to the school.

School Uniform				
Nursery	Reception, Year 1, and Year 2	Year 3, Year 4, Year 5, and Year 6	Secondary section	Sixth Form
			Whitefriars blazer	Business dress which would be appropriate in a professional workplace, and which is practicable for learning. For example, skirt or trousers and a shirt or top with collar
Whitefriars crew neck sweatshirt	Whitefriars crew neck sweatshirt	Whitefriars navy blue v-neck jumper or cardigan	Whitefriars jumper (optional)	
Polo shirt - white	Polo shirt - white	White long or short sleeved shirt or blouse with collar	White long or short sleeved shirt or blouse with collar	
Navy blue or black jogging bottoms	Smart black school trousers or black skirt or black shorts	Smart black school trousers or black skirt or black shorts	Smart black school trousers or skirt	
		Whitefriars school tie	Whitefriars school tie	
	Black or white socks or black tights	Black or white socks or black tights	Black socks or black tights	
	Plain black shoes	Plain black shoes	Plain black shoes	

Please ensure that items are clearly labelled so that they can be returned if lost.

Physical Education lessons

Primary section pupils are required to come to school wearing their PE kits on the days they have PE.

Primary section pupils are required to have a white T-shirt, navy blue shorts and black plimsolls. [Please click here for more information.](#)

Secondary section pupils are required to bring their PE kits to school on the days they have PE. Secondary section pupils will change in the changing rooms in school.

Secondary section pupils are required to have a Whitefriars polo shirt, Whitefriars shorts or skirt, Whitefriars socks and plain soled trainers. Optional items are Whitefriars branded tracksuit bottoms, plain navy tracksuit bottoms (no logos or designer brands please) and plain navy or black leggings. Pupils should not wear additional items that are not on this additional list. [Please click here for more information.](#)

Pupils will need the correct PE kit to ensure that they are fully ready to learn, to ensure the required levels of hygiene and to ensure they feel the necessary sense of belonging to the school. PE kits must be thoroughly washed at home between each lesson.

School meals

We encourage your son/daughter to purchase food from our school. All our food is freshly prepared by our resident chef. Your child will be able to choose from a variety of options, including meat and vegetarian. All the meat is halal. The cost of a main meal is £2.40 per day for the primary section and £2.50 per day for the secondary section. This cost includes a main meal, salad and a dessert.

Please pay in advance for meals and snacks using Parent Pay. Please log in using your username and password and you will be able to deposit funds into your child's account. If you are unsure of your parent pay username or password, then please contact the school office. School meals are free of charge for every pupil in Reception, Year 1 and Year 2.

Pupils will not be able to buy items from our dining room without money on their account. Pupils entitled to free school meals receive an allowance (£2.40 or £2.50) per day to purchase a main meal. If they are in the secondary section, they can also use this allowance to buy a baguette. If pupils wish to purchase additional items, then please top up your Parent Pay account. Alternatively, your son/daughter may bring a packed lunch. Please can this contain healthy items only and not items with too much sugar.

Healthy school

We are proud to be a healthy school. Pupils are only allowed to eat healthy food items in school and items with too much sugar are not allowed. This ensures that diet does not negatively affect wellbeing and behaviour. Chocolate, sweets, fizzy drinks, energy drinks and caffeinated drinks are not allowed. Please ensure that your son/daughter does not bring these to school and that they do not buy them on the way to school.

Smart phones

Smart phones are not allowed in school to avoid pupils becoming distracted, addicted, monopolised, and controlled by these devices and to avoid the craving of instant gratification.

We recognise that some parents and carers require Year 5, Year 6 and secondary section pupils to have a phone to aid communication regarding their journey to and from school. In these cases, pupils can bring a non-smart phone into school, i.e. a phone that allows calls and texts but which does not connect to the internet and which is not expensive. The school does not accept any responsibility for smart phones that are lost or damaged when this policy is not followed.

If parents and carers decide not to follow this, then pupils are required to hand their smart phones in at the start of the day and collect them at the end of the day. The school does not accept any responsibility for these smart phones as they should not be in school.

If pupils have a smart phone in their possession and have not handed it in at the start of the day, this device will be taken from them and handed to the Head of Year/Phase Leader for parents and carers to collect a minimum of 24 hours later. The Head of Year/Phase Leader will let parents and carers know when they will be able to collect the phone.

Home learning


Class teachers will set home learning for primary section pupils.

Please [click here](#) for our guide to home learning for secondary section pupils.

All pupils will need to bring in their home learning book each day. They will be provided with a new home learning book at the start of the academic year.

Many thanks for your positivity and support. Please do not hesitate to contact us with any questions. I wish you all a lovely and restful summer. It is a pleasure to have you as part of our Whitefriars community.

Yours sincerely,



**Mr Watson
Headteacher**